



# APPLICATION FOR EMPLOYMENT

- Employment is open to current UTHealth Students, only.
- Must be able to work an average of 10-16 hours per week.
- Also must be available to work some Fridays, Saturdays + Sundays to apply.
- If position has been filled, applications will be kept on file for future openings.

## APPLICANT INFORMATION

FIRST NAME	LAST NAME
PRIMARY PHONE #	E-MAIL ADDRESS
LOCAL ADDRESS	
PERMANENT STREET ADDRESS	
EMERGENCY CONTACT NAME/RELATIONSHIP	EMERGENCY CONTACT PHONE #

## EDUCATION

CURRENT SCHOOL AT UTHEALTH?	CURRENT YEAR IN SCHOOL AT UTHEALTH?
COLLEGE	DEGREE + YEAR OF GRADUATION
HIGH SCHOOL	YEAR OF GRADUATION

## LIST ANY PREVIOUS WORK EXPERIENCE BEGINNING WITH THE MOST RECENT:

ARE YOU PRESENTLY EMPLOYED BY ANOTHER DEPARTMENT AT UTHEALTH? IF YES, WHERE?

EMPLOYER	POSITION	DATES EMPLOYED
RESPONSIBILITIES		
EMPLOYER	POSITION	DATES EMPLOYED
RESPONSIBILITIES		
EMPLOYER	POSITION	DATES EMPLOYED
RESPONSIBILITIES		

LIST ANY OTHER RELEVANT SKILLS (MICROSOFT OFFICE, ACCOUNTING, GRAPHIC DESIGN, MARKETING, SOCIAL MEDIA, ETC.)

## CERTIFICATIONS (CPR, FIRST AID, BLS, LIFEGUARD, WATER SAFETY INSTRUCTOR, ETC.)

CERTIFICATION	EXPIRATION DATE
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**TYPICAL SHIFTS AVAILABLE:**

Weekdays 5:00PM—10:00PM

Saturdays 8:00AM—2:00PM or 2:00PM—8:00PM

Sundays 10:00AM—3:00PM or 3:00PM—8:00PM

\*Daytime availability is a plus! Indicate any availability.

**INDICATE THE DAYS/TIME AVILALBE TO WORK BELOW:**

- Available (Must include some Fridays, Saturdays or Sundays)
- Class
- Preferred
- Not Available

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
8:00AM							CLOSED
9:00AM							CLOSED
10:00AM							
11:00AM							
12:00PM							
1:00PM							
2:00PM							
3:00PM							
4:00PM							
5:00PM							
6:00PM							
7:00PM							
8:00PM						CLOSED	CLOSED
9:00PM						CLOSED	CLOSED
10:00PM						CLOSED	CLOSED

APPLICANT'S SIGNATURE

TODAY'S DATE

**ADMINISTRATIVE USE ONLY**

HIRE DATE

1ST DAY OF WORK

TRAINING DATES

LAST DAY OF WORK

TERMINATION DATE

SUPERVISOR